

## Annual Meeting of Gamston with West Drayton & Eaton Parish Council

Minutes of **Gamston with West Drayton & Eaton Parish Council Meeting** held on the 11<sup>th</sup> May 2023 at Gamston School, the meeting commenced at 6:30pm.

<b>Council Members &amp; Officer Present:</b>	Cllr Simon Chandler Cllr Donna Ramsden Cllr Richard Harding Cllr Jane Worthington Ed Knox 0 Members of the Public Gary Dinsdale	Chairman Cllr Tom Adam Cllr Vincent Mee Cllr Maria Moakes Clerk/Responsible Financial Officer  District Councillor (left after 26/23)
---	---	---

**Also, Present**

➤ Adjournment – 10 Minute Public Forum

No Comments.

20/23 To Elect a Chairman of the Council

Cllr Moakes **Proposed**, Cllr Adam **Seconded** and the Council **resolved** that Cllr Chandler be elected Chairman of the Council. Cllr Chandler together with the Proper Officer, signed the Declaration of Acceptance of Office of Chairman form.

21/23 To Approve Apologies for Absence

After discussion, Cllr Adam **Proposed**, Cllr Donna **Seconded** and the council **resolved** to accept the apologies of Cllrs Davies, Vernon & Argent-Cook.

22/23 To Approve the previous meeting Minutes

After discussion, Cllr XXXX **Proposed**, Cllr XXXX **Seconded** and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

23/23 To Record Declarations of Interest in any items to be discussed

None.

24/23 To Review and update the Responsibilities and Appointment of Representatives of Other Bodies List

After discussion the Council **Resolved** the following:

- o School Management Committee – Parish Council Nominated – Cllr Moakes, 5 Villages Nominated
- o Parish Website – Cllr Ramsden
- o Bassetlaw Council - Notts Police Rural East Bassetlaw Priority Setting Group – Cllr Worthington
- o Bassetlaw Council South East Forum – Cllr Chandler
- o Noticeboards – Cllr Harding (for all noticeboards each parish)

The Clerk will update the council a copy of the updated Responsibilities and Appointment of Representatives of Other Bodies List.

25/23 To receive Reports from the County Councillor, any updates on Highways Matters Raised with Notts County Council and to escalate outstanding items with the Local Authority via the County Cllr, where necessary

County Cllr Ogle did not attend.

The following outstanding Notts County Council items have been chased by the Clerk in between meetings, and Cllr Ogle copied in to escalate issues where necessary:

County Council Item	Issue/Detail	Potential Solution	Progress Made
<b>Eaton</b> Speeding Feasibility Study	A request to the County Council Highways Manager for potential solutions for Eaton, including, but not limited to Dragons Teeth, Village Gateways, an Interactive Speed Sign.	Highways Manager has confirmed that Eaton will be assessed by the County Council via a Feasibility Study which is aimed to be completed before 31/03/2023.	14/10/2022 - Highways Manager has confirmed that Eaton will be assessed by the County Council via a Feasibility Study which is aimed to be completed before 31/03/2023. 22/02/2023 Highways Manager advised "I will contact colleagues RE the feasibility study results now, as soon as I have more info, I'll be sure to keep you in the loop." 31/03/2023 Highways Manager advised " <i>the study came through yesterday, I'm unsure if I can share or not so I would suggest speaking to the councillor directly regarding this</i> ".

			<p>13/04/2023 The Council asked the Clerk to complain to the County Highways Manager about the lack of action over the release of the report.</p> <p>17/04/2023 – County Highways Manager advised ‘I understand that Councillor Ogle wants to discuss this with an Officer in advance of presenting options to the Parish Council. I believe this is happening later this week’</p> <p>11/05/2023 The Feasibility Study has been received from the Highways Manager. <b>Action</b>, the Council asked the Clerk to ask the Highways Manager which items on the study document will NCC/Via Ltd implement themselves and the timescales involved? And which items they would allow the Parish Council to do, which NCC wont fund, and the PC could then consider grant funding. Lastly the PC asked the Clerk to find out from the Highways Manager ‘what is the NCC’s 20mph policy and what are they reviewing about the policy?’</p>
<p><b>West Drayton</b> Road Resurfacing</p>	<p>County Cllr Ogle advised he is working with the County Highways Manager regards road resurfacing priorities and the road towards Eel Pie Farm has been identified as a potential location for this work.</p>	<p>At the July 2022 meeting the Council asked County Cllr Ogle to look into to include this section of road for resurfacing and the team.</p>	<p>14/10/2022 - County Cllr Ogle advised that it is down for attention on Via’s to do list. Cllr Adam asked for an estimated lead time for the works. Cllr Ogle advised the Council to ask the Highways Manager.</p> <p>18/11/2022 no further updates, the Clerk will chase the Highways Manager and Cc in Cllr Ogle.</p> <p>14/12/2022 no further updates, the Clerk will chase the Highways Manager and Cc in Cllr Ogle.</p> <p>12/01/2023 – Parish Council complaint sent in to the Complaints Team. 16/01/2023 Complaints Team replied to advise “we don’t accept complaints from Parish Councils”</p> <p>23/01/2023 – County Highways Manager advised that the area Highways Manager “will now request a full inspection be carried out of the road.” 22/02/2023 – Highways Manager Advised “Members requests will have feedback in March so we will know more then.”</p> <p>13/03/2023 The Council advised that the road surface is a priority locally because there’s no pavement to Markham Moor from the village and pedestrians walk on the road, cars drive in the middle and wrong side of the road, and wish to escalate this with the Highways Manager.</p> <p>11/05/2023 – <b>Action</b>, Clerk to chase Highways Manager for the outcome of the Cllrs Priority, will NCC be funding this and will the extend this request to include resurfacing Church St at West Drayton.</p>
<p><b>Gamston</b> Rectory Lane Overgrown Hedges &amp; Trees Adj Severn Trent Sewage Works <b>Ref COM-172138-P5M5N2</b></p>	<p>Trees and hedges adjacent the roadside and pavement overgrown</p>	<p>Severn Trent to cut back hedges and trees as necessary</p>	<p>16/03/2023 – complaint raised to Severn Trent Complaints Dept to undertake hedge and tree cutting.</p>  <p>18/03/2023 – Severn Trent Complaint’s team advised that a response would be sent within 10 working days.</p>

			<p>03/04/2023 no response received, today is day 11 further complaint sent to Severn Trent.</p> <p>04/04/2023 – Severn Trent confirmed the hedgerow and trees are not theirs and belong to the same owner as the Road, Pavement and hedge down near the river on HM Land Register Title NT452284.</p> <p>05/04/2023 – Reported to Notts CC as the land must be theirs. Response received to say they have passed on the complaint to the Corporate Property and Forestry Team.</p> <p>11/04/2023 – Highways Manager replied to say “The forestry team are going to reinspect. Once they’ve visited, I’ll get a response sorted.”</p>
<p><b>Gamston</b> Muttonshire Hill Bend Speed 40mph zone extension</p>	<p>Vehicles going too fast come off the bend into the field.</p>	<p>Notts CC to assess the possibility of extending the 40mph zone to the other side of the bend.</p>	<p>16/03/2023 – Request sent to Highways Manager to assess the Muttonshire Hill bend with a view to alter the 40mph speed limit to before the bend as per below photo.</p>  <p>03/04/2023 – chase sent. Response received same day to say they will investigate the accident pattern frequencies, to decide whether this will be a possibility.</p> <p>14/04/2023 – Highways Manager advised ‘we’ve had the accident data back for almost a mile of the road here and there has been no accidents reported since at least Jan 2019. I understand people don’t always report accidents completely but we have to go on the data we have at hand. With this in mind, we would not look to implement a reduction in the speed limit. However, I have asked NCC to look into the possibility of other improvements on the approach to this bend to ensure driver safety is considered. I will have further discussions with them regarding this and as soon as I have any sort of update/news I’ll let you know.’</p>

**New Items to escalate:**

Please note in the 1<sup>st</sup> instance, Cllrs and members of the public should report all new highways matters (street lights, overgrown hedges/trees, pavement/road problems/drainage etc) via the on-line Notts County Council website or MyNotts App, themselves, then, should no action have been taken by NCC, bring it to the Parish Council meeting for escalation.

- **Action**, Clerk to request the NCC temporary interactive speed sign to come to Eaton again.

26/23 To receive Reports from the District Councillor, any updates on District Council Matters Raised with Bassetlaw and to escalate outstanding items with the Local Authority via the District Cllr, where necessary

The following outstanding Bassetlaw District Council items have been chased by the Clerk in between meetings, and Cllr Ogle copied in to escalate issues where necessary:

District Council Item	Issue/Detail	Potential Solution	Progress Made
-----------------------	--------------	--------------------	---------------

<b>Gamston</b> - Sharp's bin being left on roadside outside Dog Groomers in Gamston.	Cllr Worthington advised that she believes the national central govt policy is to have them collected from the home not the street.	Cllr Moakes googled the Bassetlaw DC policy on sharp's bin collections which says that people have to leave them out from 6am to 4pm for roadside collection.	11/05/2023 The PC asked Dist Cllr Dinsdale to investigate and challenge the BDC sharps bin procedure and report back to the parish council.
--	---	---	---

**New Items to escalate:**

Please note in the 1<sup>st</sup> instance, cllrs and members of the public should report all new district council matters (Fly-Tipping, Broken/Missing Street Nameplates, Dog Fouling etc) on-line via the District Council website, themselves, then, should no action have been taken by BDC, bring it to the Parish Council meeting for escalation.

- None.

27/22 To Discuss the Police ANPR Cameras at Markham Moor & the Average Speed Cameras on the A638

The Police District Commander replied to advise that 'All our ANPR cameras are switched on, unless damaged or broken. We have invested heavily in our ANPR estate and with a great investment from the PCC. I can't overstate the value they bring to policing and what they bring to the local teams in targeting live time offences ranging from No insurance, stolen vehicles, vehicles containing wanted persons, vehicle being used in crime, the list is endless. They are also used heavily in supporting prosecution offences going through court. No camera has ever been switched off in the area.

The below show the speeding offences along that stretch below over the last year clearly showing the cameras are in operation.

April 2022	24
May 2022	74
June 2022	94
July 2022	102
August 2022	168
September 2022	134
October 2022	174
November 2022	88
December 2022	88
January 2023	84
February 2023	170
March 2023	187
<b>Total</b>	<b>1387</b>
<b>Average per month</b>	<b>116</b>

The Council emailed the District Commander the following, a response was received from PC Mitchell on 2<sup>nd</sup> May:

- 1. What cameras cover from Markham moor through the A638 to Retford - are they ANPR, Average Speed or both, or is one or more camera's dual purpose?** *'There are Speed Cameras (average) on the A638 between Markham Moor and along the A638 to Retford. They are not dual purpose. In relation to ANPR Cameras I am unable to confirm or deny whether they are in use along any road as the location of an ANPR camera is not disclosable as you can appreciate. These are an evidential and intelligence tool for the Police and locations are not public information.'*
- 2. A further breakdown on stats below, can there be a breakdown for both speeding, false plates, number of cars caught in crime incidents in the area?** *'Information about how many vehicles is captured on speed / ANPR cameras that relate to a criminal act would be something again which would not be immediately disclosable. If information about speeding vehicles in a specific location is required then a request can be made via the Nottinghamshire Police Website for access of information. This would not be something I can just send out due to the legislations around information sharing etc.'*
- 3. What are all the exact locations of all these cameras?** *'The Speed Averaging cameras are easily identifiable as they are on the large blue poles and are yellow in colour. ANPR camera locations are not disclosable unfortunately.'*
- 4. How many ANPR cameras on the A638 or around Markham Moor, have been damaged / faulty and timeframe / dates out of action?** *'ANPR cameras in and around the Retford area have not been faulty and have been working correctly. There has been no loss of coverage'.*
- 5. The reason the PC are after the information is to help the police understand why the PC have opened this discussion up. Crime taken place recently in Rockley / West Drayton and Eaton, with residents having CCTV with times / car make but not the registration plate. CCTV was handed to the police, but then nothing coming back in regards to police ANPR checks. What we don't want is the parish to become a rat run for crime, if criminals know they are not being picked up on the ANPRs?** *'I believe the specific crime in question was the paint throwing incidents in*

Rockley. This incident was investigated by myself and it was based around CCTV in and around the location. This included Ring doorbell footage, business CCTV, ANPR and the speed cameras.

CCTV was handed to myself and it is also correct that no lines of enquiry came from any of the CCTV checks or cameras. I updated the victim accordingly and obviously I am unable to disclose anything else around this matter for the same reasons as above regarding Information Sharing. This is when I discovered that around the time of this incident the SPEED AVERAGE CAMERAS were not recording data correctly so I was unable to get any registrations for the incident times. This was nothing to do with ANPR.

I can say however that even though a vehicle can be seen on CCTV it does not automatically mean the registration is correct or can even be seen. The vehicle may be legitimate or it may not be. This will never be known until the vehicle is actually located. Criminals are well aware of the use of ANPR and this is why some will use incorrect registration plates.'

After a thorough discussion, the Council unanimously **approved** that the Clerk shall email District Commander Hayley Crawford to say that the PC are not happy with the response, do not wish to discuss this further by email or phone and request that she comes in person to the June meeting. **Action**, Clerk.

28/23 To discuss an update from the Police regards Community Speedwatch

The local PSCO has advised that the scheme has changed again and the new scheme they are running where the Parish Council purchase their own equipment, around £450, and we provide training and support. The Police policy has changed again from what PC Mitchell advised a year ago, the Police will no longer offer loan of their equipment and requires parish councils to purchase their own equipment before undertaking the training. After discussion the Council unanimously **approved** that the Clerk shall email PSCO John Dale to request that he comes to the July meeting to discuss speed-watch options with the Council. **Action**, Clerk.

29/23 To discuss the possibility of CCTV at Eaton Bridge following a site meeting by Bassetlaw District Council's Commercial Manager

The Bassetlaw District Council Commercial Manager recently attended the site to assess what might be possible. Cllr Chandler provided an update of the situation to the Council. The Commercial Manager is currently liaising with both Notts County Council Highways Dept and the Bassetlaw Planning Dept as to what can be possible for the location.

30/23 To Approve Annual Governance Statement (Section 1 Annual Return) for Year Ending 2022/23

The Clerk reported the findings of the internal auditor, the Council members had already reviewed the documentation by email, Cllr Chandler called for a vote and the Council unanimously **approved** the Annual Governance Statement. The Clerk and the Chairman signed the Annual Governance Statement.

31/23 To Approve Accounting Statements (Section 2 Annual Return) for Year Ending 2022/23

The Clerk circulated by email prior to the meeting the Annual Return Section 2 Accounting Statements. Cllr Chandler called for a vote and the Council unanimously **approved** the Accounts and the Clerk and the Chairman signed the Accounting Statements. **Action**, the Clerk will scan the AGAR documents to PDF and email the PDF copy of the Annual Return Exemption Certificate to the External Auditor and Cllr Ramsden to upload copies to the webpage.

32/23 Finance:

Monthly Income & Expenditure

After discussion of the Financial Information circulated by email before the meeting, the council unanimously **resolved** to accept them as a true and accurate record. Cllrs signed the bank statement and bank reconciliation.

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
M.Cree	Internal Audit 2022-23	£60
Clerk	Expenses/Mileage	£10.50
<b>Total Payments</b>		<b>£70.50</b>

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
None		£0.00
<b>Total Receipts</b>		<b>£0.00</b>

Bank Balance

The Current Account Balance

**£18,308.70#**

Direct Debits, and Standing Orders for staff salaries including PAYE, already **approved** unanimously.

**#£10,000 ringfenced as the Council's reserve fund and £100 ringfenced for West Drayton Defibrillator.**

33/23 To discuss any new planning applications received and note any responded to via the scheme of delegation

Since the previous meeting the parish council responded via the scheme of delegation as follows and also discussed the following at today's meeting:

- **23/00446/HSE Church Farm House Rectory Lane Gamston Retford Demolish Conservatory and Erect Porch to Front Elevation** – The Parish Council had no objections and supported the application.
- **23/00010/ENF Land Off Mill Lane Rockley Sep 2022 - Alleged Breach - Unauthorised Change of Use of Land to Retrospective Retention of the siting of a Storage Container with a Hardcore Standing Area** - The Parish Council has been advised that the Planning Enforcement Team are carrying out an investigation, the team are trying to get in touch with the land owner, attempts made already have failed. There are no other publicly known details until the investigation is concluded.
- **22/00148/ENF Land at the Old Watermill Mill Lane Rockley Dec 2022 - Alleged Breach - Alleged Breach Unauthorised Building Works** - The Parish Council has been advised that the Planning Enforcement Team are carrying out an investigation following the dismissal of the planning appeal, there are no other publicly known details until the investigation is concluded.
- **23/00105/ENF Eel Pie Farm Great North Road Markham Moor Eco Holiday Accommodation Comprising of Nine Holiday Cottages and Associated Access, Parking and Landscaping** – Bassetlaw Environmental Health advised this is not a matter of concern for their dept and that it will be for the Planning Enforcement Team to investigate. The Parish Council has been advised that the Planning Enforcement Team are carrying out an investigation, awaiting an officer to finish desk top review. There are no other publicly known details until the investigation is concluded.
- **23/00049/ENF Ballards Removals holdings Ltd – Erection of flood lighting without planning permission – Case Closed** - The Parish Council has been advised that the Planning Enforcement Team that the flood lights have been removed and turned off until such times we receive a planning application.

The Council also discussed the Planning Log spreadsheet created by Cllr Ramsden and agreed to keep this up to date each month.

34/23 To consider items for a future agenda raised by residents in the parishes

- For the Jun meeting:
  - *To Discuss the Five Villages Trust potential expenditure.*
  - A Closed Session item - *To ratify the decision over the replacement of the Clerk/RFO.*

**Action**, Clerk to add these to the Jun agenda.

There being no further business, the Chairman thanked everyone for their contributions and offered thanks to the Clerk who's last meeting this is. closed the meeting at 8:10pm. The next meeting will be on 15<sup>th</sup> Jun 2023.