PREPARING FOR EMERGENCIES
WHAT YOU NEED TO KNOW

Gamston with West Drayton and Eaton Parish Council

Community Emergency Plan

Plan last updated on: February 2021

IF YOU ARE IN IMMEDIATE DANGER
CALL 999

Plan list amendments

Name	Date for next revision	Details of changes made	Changed by
Cllr. Ramsden	February 2022		

CONTENTS   PAGE

INTRODUCTION

TYPES OF POTENTIAL EMERGENCY RISKS WHICH MIGHT IMPACT ON THE PARISH.

Public Health pandemic
Major transport accident (road, rail, air)
Pollution/chemical release from transport accident
Total or partial loss of main services - Electricity, Gas, Water
Explosion / Major Fire / Gas leak
Building collapse
Severe weather/storm damage, may include some flooding
Parish very severely affected by snow / cut off to an unusual degree

THE PURPOSE OF THIS PLAN IS TO PROVIDE INFORMATION FOR:

The Parish Emergency Management Team, the Emergency Services and Bassetlaw Council in the event of a major incident which may threaten the safety and welfare of the community, both residential and employed, property and livestock.
Its key objective is to provide speedy communication and help to the Emergency Services (or to deliver appropriate action while awaiting the Emergency Services); and in particular, to provide appropriate support for vulnerable residents and reduce the level of panic in the community.

PARISH COUNCIL EMERGENCY RESPONSIBILITIES:

Advise local residents what the emergency organisations plan to do.
Follow the requests made by the emergency services and the local authorities.
Maintain a contingency plan to cope with a serious situation until the Emergency Services arrive.
Keep people informed so that they can help themselves.
Ensure as many vulnerable people as possible are contacted and assisted.

LOCAL RISK ASSESSMENT

Risks	Impact on community	What can Community Emergency Group do to prepare?
River Idle & Poulter can flood nearby villages	• Flooding of local streets • Damage to property	• Encourage residents to improve home flood defences • Work with local emergency responders to see if they can help with distribution of flood warnings and any evacuation and rest centre establishment required • Find out what flood defences exist or are planned in the area • Liaise with Bassetlaw Council to ensure Culverts and Dykes are always maintain to ensure water runs free from land.
Narrow roads through our villages	Inaccessible during snowfall	Have grit bins stocked to be used around the village
A1/A638 accident	Tailbacks through villages	Warn villagers that this may happen
Gamston Airfield accident	Crash & Debris	Support those that this may impact on.

LOCAL SKILLS AND RESOURCES ASSESSMENT

Skill/resource	Who?	Contact details	Location
Trained first aider			
Area First responder			
Tractor owners	Cllr. Michael Howard Cllr. Tim Blagg Bowness's Graham Howcroft		Gamston
Chainsaw owner (Tree surgeon)	Cllr. Blagg Cllr. Howard Cllr. Chandler		Gamston Eaton

KEY LOCATIONS
Identified for use as places of safety

Building	Location	Potential usage in an emergency	Contact details
Gamston Academy	Gamston	Rest Centre/safe place	
Al Karam College	Eaton	Rest Centre/safe place	
		Salt supplies	
		Signage	

LIST OF COMMUNITY ORGANISATIONS
that may be helpful in identifying vulnerable people or communities in an emergency

Farthings Residential Care, Old London Road, West Drayton 01777 706720

Gamston Primary Academy, Gamston, Retford 01777 838631

Hather Close, Gamston – Elderly People's Bungalows

ACTIVATION TRIGGERS

Should there be an emergency within the Parish it is the responsibility of the Councillors of the Parish that the emergency is impacting on to notify the Parish Chair and Clerk who will then direct the appropriate method of response.   If emergency's services are not available all Parish Councillors will be notified to support the community.

First Point of contact in each village: Local Parish Councillor

FIRST STEPS IN AN EMERGENCY

Follow the instructions below when the plan is activated.

	Instructions	Tick
1	Call 999 (unless already alerted)	
2	Ensure you are in no immediate danger	
3	Contact the Community Emergency Group and meet to discuss the situation	
4	NHS 111	

USEFUL NUMBERS

Parish and County Councillors	Name	Tel number
Parish Chair **Cllr. Ramsden**	Cllr. Ogle	
Councillor – Emergency Warden	Cllr. Adam	
	Cllr. Crookes	
	Cllr. Chandler	
	Cllr. Blagg	
	Cllr. Howard	
	Cllr. Moakes	
	Cllr. Newman	
	Cllr. Worthington	
Clerk to the Council	Andrea Wilson	
County Councillor	Cllr. Ogle	
District Councillor	Cllr. Ogle	
NHS 111		111
Nottinghamshire County Council		03005008080
Trent Tool Hire		01777704080
Egmanton Tool Hire		07513879919

COUNCILS & SERVICES

Organisation	Contact information	
Environment Agency	https://www.gov.uk/prepare-for-flooding/future-flooding	Floodline Telephone: 0345 988 1188 24-hour service
Police	https://www.nottinghamshire.police.uk/neighbourhood/bassetlaw-rural	PC 3467 Gareth Mitchell Phone: 07976 173926
Bassetlaw Council	https://www.bassetlaw.gov.uk/	You can email us on customer.services@bassetlaw.gov.uk Call us on Worksop 01909 533 533 We take calls from 8.40am - 5.00pm, Monday - Friday. For emergencies outside of the above times or bank holidays etc. then please use our out of hours emergency number: 01909 534 999.
Notts County Council	https://www.nottinghamshire.gov.uk/	Telephone: 0300 500 80 80 Calls cost no more than calls to standard geographic numbers and will also be included in inclusive minutes and discount schemes. You can call us:

		•Monday to Friday 8am to 6pm

Minicom: 01623 434 993 |
| Electricity Emergencies | Call 105 in the event of an Electricity emergency | |
| National Gas Emergencies | https://www.nationalgridgas.com/safety-and-emergencies/emergencies-and-safety-advice | 0800 111 999 |
| Street Lighting | See Bassetlaw Council website / telephone number

http://www.bassetlaw.gov.uk

01909533533 | |

LOCAL MEDIA & TRANSPORT

Radio Station	Contact Information	
Trax Fm	https://www.traxfm.co.uk/news/	Office 01302 341166

Fax   01302 326104

Studio   01302 63 88 88

News   01302 738383

Studio Text*   TRAX + MESSAGE to 88833 |
| Retford Times | https://www.lincolnshirelive.co.uk/all-about/retford | |
| Bassetlaw Action Centre | https://www.bassetlawactioncentre.org.uk/ | Bassetlaw Action Centre

Canal Street

Retford |

		Nottinghamshire DN22 6EZ Telephone: 01777 709650
Public Transport	https://www.bassetlaw.gov.uk/transport-streets-parking/public-transport-in-bassetlaw/	

ACTIONS FOR LOCAL PEOPLE IN AN EMERGENCY SITUATION - FLOODING

In an emergency follow these simple steps to help you stay safe:

- Check on other people & pets in your household to make sure they are safe.

- If the flood water hasn't reached you, move your car to higher ground.

- Gather essential items and put them upstairs or in a high place.

- Fill jugs and saucepans with clean water.

- Turn off gas, electricity and water supplies if safe to do so. DO NOT touch sources of electricity when standing in flood water. If you have an electric pump running you will need to leave your electricity supply on.

- Put plugs in sinks and baths to stop water entering your home. Weigh them down with a sandbag or plastic bag filled with garden soil. This is only a short-term solution. You may need to consider a longer-term solution such as non-return valves, as groundwater can be high for months.

- Keep listening to local radio updates or call Floodline on 0845 988 1188. Stay safe. Always listen to the advice of the emergency services and evacuate when told to do so.

- If evacuated, you will be taken to an evacuation centre run by your local Council. Free food and bedding are provided and most will let you bring your pets.

- Bring spare clothing, essential medication, pet food and baby care items if you have an infant.

- Stay tuned to the local radio.

SNOWFALL

NATIONAL SNOW CODE According to the County News there is no law stopping you from clearing snow and ice on the pavement outside your home or from public spaces. Use sand or salt – not water! If you use water to melt the snow it will refreeze and turn to black ice. When you are shoveling snow take care where you put it so it does not block people's paths or drains. For more information on the Snow Code go to www.direct.gov.uk

Pandemic

A Public Health PANDEMIC is the UK's highest risk.

TRIGGER – PANDEMIC DECLARED BY WORLD HEALTH ORGANISATION (WHO).

Parish Council to discuss Flu and any other Public Health pandemic's at council meetings on an annual basis and certainly at key times, for example: Flu season.

 DURING PANDEMIC THE PARISH COUNCIL WILL:

        - Put up NHS posters, and share with churches, village shop, etc.
        - Consider cancelling public gatherings and meetings, as advised by the NHS / Government
        - Activate volunteers to help people living alone with:
                Dropping off food
                Dropping off prescriptions / anti-viral flu drugs
                Looking after pets
                Keeping in touch with infected people through email / phone.

Key websites to monitor when a pandemic has been raised:
https://www.gov.uk/
https://111.nhs.uk/

EXAMPLE
COMMUNITY EMERGENCY GROUP FIRST MEETING AGENDA

Example Community Emergency Group Emergency Meeting Agenda
Date:
Time:
Location:
Attendees:

1. What is the current situation?

You might want to consider the following:
Location of the emergency. Is it near:
- A school?
- A vulnerable area?
- A main access route?
- Type of emergency:
- Is there a threat to life?
- Has electricity, gas or water been affected?

Are there any vulnerable people involved?
- Elderly
- Families with children
- Non-English-speaking people.
- What resources do we need?
- Food?
- Off-road vehicles?
- Blankets?
- Shelter?

2. Establishing contact with the emergency services

3. How can we support the emergency services?

4. What actions can safely be taken?

5. Who is going to take the lead for the agreed actions?

6. Any other issues?