

## **Annual Meeting of Gamston with West Drayton & Eaton Parish Council**

Minutes of the **Annual Meeting of Gamston with West Drayton & Eaton Parish Council Meeting** held on the 8<sup>th</sup> May 2025 at Gamston School, the meeting commenced at 6:30pm. **Council Members & Officer Present:**

Julie Tisi	Clerk/RFO
Cllr Simon Chandler	Chairman
Cllr Donna Ramsden	Cllr Tom Adam
Cllr Sarah Argent-Cook	Cllr Richard Vernon
Cllr Maria Moakes	Cllr Heather Salmon
Cllr Richard Harding	

**Also Present:** 1 member of the public

Cllr Chandler opened the meeting.

### **Adjournment – 10 Minute Public Forum**

Resident in attendance asked for support from the PC in asking Notts CC to suspend grass cutting to promote the growth of spotted orchids and wildflowers on area of grass in Markham Moor. All Cllrs are happy to support this initiative. Clerk will write to Notts CC.

### **1/05/245      To elect Chairman of the Council**

Cllr Ramsden proposed, Cllr Argent-Cook seconded that Cllr Chandler remain as Chair, all members in agreement. Cllr Chandler accepted the proposal.

### **2/05/25      To Approve Apologies for Absence**

After discussion, the council **resolved** to accept the apologies of Cllr Mee, Worthington, and Davies.

### **3/05/25      To Record Declarations of Interest in any items to be discussed.**

No declarations made.

### **4/05/25      Appointments of Representatives of other bodies**

- a. Strategic Committee of FVT **Cllrs Moakes and Salmon**
- b. Operational Committee (Formally School Management) **Cllr Salmon**
- c. Parish Website **Cllr Ramsden**
- d. Bassetlaw Council - Notts Police Rural priority setting group **Cllr Worthington**
- e. South East Parish Forum **Cllr Chandler**
- f. Noticeboards **Cllr Harding**
- g. Finance **Cllrs Argent-Cook, Davies and Vernon**

h. Planning Working Party **Cllr Ramsden, Worthington, Mee**

***Terms of Reference requires an amendment before adoption, Clerk will update and share with Cllr's ahead of the June meeting***

- i. Tree Warden **Cllr Harding**

### **5/05/25      To Approve the previous meeting Minutes held on the 10<sup>th</sup> April 2025.**

The council **resolved** to accept the minutes as a true and accurate record. The chairman duly signed the minutes.

### **6/05/25      Action Plan**

The council resolved to remove:

Waste bin at Eaton

End of Year Accounts

**7/05/25      Matters arising from minutes.**

**a. Dog Fouling**

Clerk has not received a response from the Dog Warden, further messages left

**b. Formal Complaint**

Clerk raised a formal complaint following lack of response from the Chief Executive of BDC asking for clarification on planning issues. Clerk has received an email from head of planning asking if he can assist with the complaint (06.05/25) information provided by Clerk, no response received.

**c. Replacement Bin at Markham Moor**

Request has been forwarded by Environmental Health to street cleaning at Environmental Services, awaiting update

**d. Support from BDC litterpicking**

Request has been forwarded to the street cleaning team at BDC, awaiting update

**8/05/25      To receive Reports from the District Councillor, any updates on District Council matters raised with Bassetlaw and to escalate outstanding items with the Local Authority via the District Cllr, where necessary**

**Eaton Anti-Social Behaviour**

Update requested from Cllr Dinsdale, no response received. There have been a number of incidents due to the warm weather. Clerk to send further email to Cllr Dinsdale asking for an urgent response as we are now approaching the period that cameras would be most useful. The Parish Council urge all residents to report any incidents of anti-social behaviour to 111.

**9/05/25      Highways and Footpaths**

The following outstanding Notts County Council items have been chased by the Clerk in between meetings, and Cllr Ogle copied in to escalate issues where necessary:

County Council Item	Issue/Detail	Potential Solution	Progress Made
<b>A) Footpath Safety</b>	Footpath Rockley to Markham Moor	Path to be widened	01/02/24 The scheduled works to widen the footpath have not been completed yet. Clerk will contact VIA and ask for a timescale for this work to be carried out. 15/03/24 No updates received, Clerk will ask lengthsmen to carry out some work on the footpath and to identify any Health and Safety issues found whilst scraping vegetation back. 11/04/24 Work has not been carried out yet, Clerk will contact Aidan O'Connor directly to ask for a timescale for works to be completed. 09/05/24 Email from Aidan O'Connor stating that he would contact us when work was scheduled. In the meantime, we will ask lengthsmen to continue work to clear the path. 13/06/24 As yet lengthsmen has not begun work on the path, it has however been cut by VIA. 11/07/24 Clerk has asked lengthsmen to prioritise work to this footpath.

			<p>13/09/24 No progress has been made, as a result of footbridge closure at Jacket Mill the footpath is now being used more regularly and requires maintenance. Cllr Ogle suggested writing to him to ask for assistance in getting this matter resolved.</p> <p>10/10/24 VIA confirmed to the Clerk that this work should be completed by end of October</p> <p>12/11/24 work has not yet started, Clerk to follow up with VIA</p> <p>12/12/24 Is still on the works schedule and should be completed by the spring, however, Cllrs discussed asking lengthsman to start working on the footpath as an alternative</p> <p>07/02/25 Lengthsman has attempted to side up the path only to find that this is not possible as the tarmac strip is very narrow, he has strimmed and cut back vegetation to make it more accessible and will maintain at this level. However, the PC have requested that the Clerk ask VIA if they are able to widen the surface of the tarmac to make the footpath more suitable for all users.</p> <p>11/03/05 VIA have stated that work should have been completed in October, has now been placed on the priority list</p> <p>10/04/25 Still awaiting repair, Clerk to request update</p> <p>08/05/25 Works are now at priority 3 on urgent list</p>
B) Reduced Speed Initiatives	Muttonshire Hill		<p>06/02/25 Work has still not been completed, Clerk to request updated</p> <p>11/03/25 works are expected to be completed by end of financial year</p> <p>10/04/25 Works have not been carried out, Clerk to request update</p> <p>08/05/25 VIA have stated that this will be completed by qtr 2 at the latest</p>
C) Eel Pie Road Surface			<p>11/03/25 work was scheduled for the 4<sup>th</sup> March, however has now been put back to the 13/14<sup>th</sup> March</p> <p>10/4/25 Work completed to an unsatisfactory standard, Clerk request inspection from Cllr Ogle and VIA – no response received</p> <p>08/05/25 Works carried out were emergency patching, awaiting update from VIA as to when the road will be placed on the resurface/patching schedule</p> <p>08/05/25 clerk to write to Mayor of Notts and Derby to ask for assistance in getting funding for improvements</p>
D) Feasibility study	A638 Eaton		<p>10/04/25 Request to VIA to carry out study to install central road crossing</p> <p>06/05/25 email from VIA, Purdah has now been extended until June, this request will not be considered until Purdah is lifted</p>

**New Items to escalate:**

Please note in the 1<sup>st</sup> instance, Cllrs and members of the public should report all new highways matters (street lights, overgrown hedges/trees, pavement/road problems/drainage etc) via the on-line Notts County Council website <http://forms.nottinghamshire.gov.uk> , should no action have been taken by NCC, bring it to the Parish Council meeting for escalation.

**10/05/25      To receive Reports from the County Councillor, any updates on Highways matters raised with Notts County Council and to escalate outstanding items with the Local Authority via the County Cllr, where necessary**

- a. Clarify if works to repair damage to Eaton Bridge has started.  
Response from VIA: Our initial inspection has shown that we are unable to immediately rectify this issue as it falls within a location which is part of a larger improvement scheme that is due to take place. The problem you reported will be fixed as part of this work. No date provided, Clerk has contacted Aidan O Connor asking for further information as cannot find anything listed on the Capital Works programme relating to Eaton.

**11/05/25      Flooding**

A further training course under the Flood Signage scheme is being ran at Notts County Hall, Cllr Vernon to attend.

**12/05/25      To discuss new play equipment for the Community Playing Field**

Cllr Vernon met with Chris Edwards to discuss feasibility of installation of a climbing wall/target trainer. To school would like to proceed with plans. Clerk to contact Finding Fitness to ask for assistance in application funding from the National Lottery. Cllr Vernon to meet with Finding Fitness when equipment is due for installation.

**13/05/25      Tree Warden Update**

Clerk to reissue information on training course being provided by NNTG to Cllr Harding.

**14/05/25      Finance:**

a - Payments for Approval

GAMSTON WITH WEST DRAYTON AND EATON PARISH COUNCIL							
Schedule of Payments - April 2025							
Date	Payment Number	Payment Type	Supplier	Gross	VAT	Cost to PC	Credit
02/04/2025	25/001		Lengthsman Chris Fox	360.00	0.00	360.00	0.00
11/04/2025	25/002		BDC Precept	0.00	0.00	0.00	7,760.50
22/04/2025	25/003		Website	11.99	0.00	11.99	0.00
28/04/2025	25/004		J Tisi April Salary and Expense	446.43	0.00	446.43	0.00
28/04/2025	25/005		HMRC Tax	25.60	0.00	25.60	0.00
30/04/2025	25/006		Unity Service Charge	6.00	0.00	6.00	0.00
			<b>Total</b>	<b>850.02</b>	<b>0.00</b>	<b>850.02</b>	<b>7,760.50</b>

After discussion of the Financial Information circulated by email before the meeting, the council unanimously **resolved** to accept them as a true and accurate record. Cllr Chandler signed the bank statement and bank reconciliation.

b - Income Receipts and Bank Account Balance:

Payment of £7760.35 received from BDC for Precept and Grants

Bank Balance as of the 30<sup>th</sup> April 2025 £30,648.61

**#£20,000 ringfenced as the Council's reserve fund.**

c- To Approve Annual Governance Statements Section 2 Exemption Certificate for Year Ending 2024/2025  
The PC resolved to approve the Exemption Certificate which was duly signed by the Chair.  
d - Internal Audit Report  
Internal Audit completed by Glenda James, forms signed and will be sent to PFK Littlejohn

**15/05/25      To discuss any new planning applications received and note any responded to via the scheme of delegation.**

No new applications received

**16/05/25 Correspondence Received**

No correspondence received

**17/05/25 Website Stats Update**

Stats not available at the time of the meeting.

To discuss transfer to GOV.UK email addresses and create a new website  
Following the mandatory change the Parish Council now need to move to GOV.UK domain, prior to the meeting the Clerk shared a quote from Narkedesigns to create a website and provide email addresses for all Cllrs. This quote is lower in cost than staying with the current provider. Cllr proposed, seconded by Cllr with all members voting in agreement to move the website to new provider, Clerk to liaise with web developers. Cllr Ramsden to receive training so that she can continue to manage the website.

The current domain address is due for renewal on the 16<sup>th</sup> May at a cost of £55, clerk to establish with new web developer if a new site can be up and running before this date or if we will also need to renew the existing domain to allow for a transfer period. All Cllrs agreed that if necessary, they would renew the current license to allow for an easy transition.

**18/05/25 Mosquitos**

Residents have now seen an increase in the number of mosquitos, Clerk to request inspection/treatment from BDC.

**19/05/25 Lengthsman**

Timesheets shared with Cllrs ahead of the meeting. Cllr Chandler is due to meet with the lengthsman to discuss individual village requirements going forwards next week.

Cllr Argent-Cook suggested that the Cllrs carry out a litter picking evening, focusing on Causeway Lane, further information to follow

**20/05/25 To Discuss matters of concern (for discussion only, no decisions to be made)**

Cllr Davies asked that the PC respond the following information:

Residents of West Drayon are concerned about activity in the field on the left just after the bridge coming into West Drayton from Markham Moor. In excess of 50 tons of material has been brought into the field and levelled by an excavator. Could the council please request that the Environmental Agency investigate whether the owner of the land has the requisite licences to prove that the material brought on to the land conforms with waste legislation? Material such as this that is moved from one area to another must have a "ticket" which proves that it is not contaminated.

In addition, it is believed that there is legislation that states that land may not be raised more than 50mm without planning permission. It was noted that Cllr Adam believed that the amount of materials closure to site was of a much higher volume than thought by Cllr Davies.

Cllr Vernon raised concerns about the plastic recycling site at Elkesley, item to be placed on the agenda for June for further discussion.

Prior to the next meeting Clerk will carry out investigations to both sites.

Meeting Closed: 8.24pm

*Next meeting date (Gamston School): 12<sup>th</sup> June 2025 at 6.30pm*